

NYLT-RLM Adult Staff

*National Youth Leadership Training - Rancho Los Mochos
Golden Gate Area Council*



We need Adult Volunteers!

Every year at NYLT, we provide comprehensive leadership training to several hundred youth using the Scouting America NYLT curriculum. Several training troops of 36 to 48 participants each are formed during a weeklong session for an intensive youth-led course that simulates a month in the life of a Scout Troop. A wide variety of topics are covered, including planning, the youth-led troop, running a patrol and troop meeting, training skills, and leading a team. The material presented is relevant for both Scouts and Venturers and is taught in a field environment with an emphasis on learning through fun. Every year, we see youth participants grow through the knowledge and skills they learn at NYLT, which they take home to their troops and crews to improve the programs they run there.

While NYLT is youth-led, running an effective NYLT course needs a lot of adult help. Every year, we assemble an adult team of both direct-contact and behind-the-scenes volunteers to oversee and facilitate the course. Please consider helping us out. As a volunteer, you will work with a team of experienced NYLT leaders in a troop management or support logistics role and will be rewarded by seeing the transformation of our participants into young leaders over the course of just a few days.

NO EXPERIENCE NECESSARY! We provide comprehensive training/guidance and guarantee an experience you will not find in other Scouting events with our dynamic and fun group. Come for a day, a weekend or a week – we can definitely use your help!

NYLT can only grow and thrive with active and involved adults. Please help us train these young leaders so they can take knowledge back to their units and communities and put it to good use.

If you have some time you can spare (or even if you don't!), contact us thru NYLT@goldengatescouting.org for more information on how you can help us to present this very important training program.

Job Descriptions: NYLT Staff Positions

Direct Interface with Youth Staff and Participants

Assistant Scoutmaster – There are two Assistant Scoutmasters in each troop. They assist the Scoutmaster in delivering the NYLT curriculum and in the day-to-day operation of the camp. The Assistant Scoutmasters are an integral part of the course team and work with the Scoutmaster to train youth staff and oversee the conduct of the course. It's a wonderful opportunity to see Scouting as it should be, and the skills you learn as a staff member will help you in your personal and business lives. Ideally, ASMs attend monthly staff training meetings, two training weekends and a staff training day in the run up to camp; however, lower levels of commitment are workable. If an ASM is unable to commit to a whole week at camp, splitting an ASM position between two people, each at camp for approximately 3 days, is workable.





Scoutmaster – The Scoutmaster is responsible for the overall operation of one troop, the training of the youth staff in that troop, and the delivery of the current NYLT program to the participants in the troop. While on course, the Scoutmaster is responsible for the overall supervision and safety of the Troop and will present at least one training module to the participants. Wood Badge is a desired qualification for this position, as is attendance every other year at a one-day training conference in November. It is recommended that Scoutmasters first serve as an

Assistant Scoutmaster in order to gain in-depth familiarity with the curriculum and to experience the week-long training environment. The SM attends monthly planning meetings, monthly staff training meetings, two training weekends, and a staff training day in the run up to camp. A Scoutmaster position is ideal for a Scouter looking to expand their own skills and build upon their Wood Badge training.

Associate Camp Director – This person is a back-up and resource for the Camp Director, standing in for them if unavailable for particular meetings. Normally, the Associate Camp Director is in training to succeed the Camp Director. Typically, the Associate Camp Director comes up from experience in other positions within NYLT.

Camp Director – With Councils that have more than one NYLT Course/Troop, there is a single person named by the Council to coordinate the courses and to assure proper and appropriate staffing of all courses. The Camp Director is responsible for ensuring that all NYLT courses are properly prepared and run according to the NYLT curriculum.

Support Staff – Indirect interface with Youth staff and Participants

Assistant Quartermaster – multiple volunteers assist the Quartermaster (QM) as needed. An Assistant QM position is an ideal volunteer position for a Venturer or parent who would like to be involved in the course delivery from a behind-the-scenes role, even if only available for a few days.

Quartermaster – responsible for the overall provision of course and camping supplies through a check out/check in system. The QM Chief is also responsible for the ordering and distribution of materials supplied to the participants, uniform items for course staff, and consumable supplies such as rope and twine. Other responsibilities include the overseeing of maintenance or replacement of equipment such as stoves, patrol boxes, lamps and other program specific equipment.



Commissary Staff – Scouts and Venturers perform best when well fed and our commissary takes pride in assuring that the participants have well-balanced menus to cook in a jamboree-style environment, while at the same time catering to participants and staff with diverse dietary needs and restrictions.



Our Commissary Chief does most of the planning but needs many hands to prepare food for both of the staff training weekends and during course.

We need several Commissary Assistants at each training weekend and on course. You have to love food to be in Commissary! We go through truckloads of it! Commissary Assistant is an ideal volunteer position for a parent who would like to be involved in the course delivery.

We also have people who cannot spend the entire week at camp but come up for a few days or even just a few hours to help out. These Commissary Support people are an incredible help in assuring that food gets organized and out to the troops on time.

Medic – While routine medical issues such as medicine dispensing and minor cuts are handled within the troops, we do like to have a trained medical person on staff. The medic is an EMT, registered nurse, physician assistant, or physician.

Behind-the-scenes support staff

Registration Team – oversees the gathering of required documentation from staff members and participants to comply with Scouting America requirements and course requirements. Led by the Registrar, the Registration Team gather, check, collate, and enter information gathered from our participants and staff into our central Database. The data collected is made available to the Scoutmasters and Camp Director as needed and is used for course communications to staff and participants through electronic and other means. We need 2 to 3 Registration Team members each year to support the registration process for the courses. Experience with databases and spreadsheets is helpful but not necessary as we will provide full training to all team members. Registrar Support is a perfect non-uniformed volunteer position for someone who wants to help but isn't available at weekends or for the duration of the course.



Webmaster – the course youth staff maintains a website and social media channels through Facebook and other platforms. The webmaster serves in a monitoring role to assure that all information published on the web conforms to the Scouting America guidelines. The webmaster is also responsible for organizing and maintaining the course's google drive files, so they are accessible to relevant staff members.

Communications Interface – RLM-NYLT maintains generic email boxes for enquiries from participants and parents. The Communications Interface is the primary recipient of these enquiry emails and is responsible for either responding with answers from our FAQ collection or forwarding them to (and following up with) the relevant staff member or department for action.

For more information:

Interested in learning more about the Adult volunteer positions? Please contact the RLM-NYLT team at NYLT@goldengatescouting.org.